

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 16 MAY 2022 in the MEMORIAL HALL**

Councillors present Mr Roland Stretch -Chairman, Miss June Cohen-Kingsley, Mrs Joanne Bateman  
Mr Alan Connor  
Also present Mr A Obertelli

Clerk Mrs Doreen Brookes

3135 **To receive apologies for absence** Cllr Stephen Jones  
Cllr Tracey Scott tendered her resignation as a member of  
the Council  
and this was accepted

3136 **Election of the Chairman**

Proposal to elect Cllr R Stretch as the Chairman for 2022/23 made by Cllr Cohen Kingsley, seconded  
by  
Cllr J Bateman  
Agreed unanimously. Cllr Stretch signed the Declaration of the Acceptance of the Office.

Standing Orders were suspended

**Open Forum**

Apologies were received from City Cllr K Budden.  
No-one was present to raise issues.

Standing Orders were reinstated

3137 **Cooption of a new councillor**

It was unanimously agreed that Mr Antony Obertelli should become a member of the Council by  
co-option.  
He signed the Declaration of Membership of the Council.

3138 **Election of Deputy Chair**

The role of Deputy Chair is to be held jointly by Cllr J Cohen Kingsley and Cllr A Connor  
Agreed unanimously

3139 **Election of the Deputy Chairman, Internal Reviewer of Accounts, Representative on the  
Memorial Hall  
Committee, Planning Application Advisors**

The following appointments were agreed unanimously:

Internal Reviewer of Accounts	Cllr R Stretch
Representative on the Memorial Hall Committee	Cllr J Cohen-Kingsley
Planning Application Advisors	Cllr S Jones and Cllr J Cohen Kingsley
Person to oversee the Neighbourhood Plan	Cllr R Stretch

3140 **Appointment of the Responsible Financial Officer**

Resolution: to re-appoint the clerk, Mrs D Brookes, as the Responsible Financial Officer -unanimous  
agreement

3141 **To record Declarations of Interest** none

3142 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 11 April 2022

They were duly signed by the Chairman

3143 **Progress Reports**

- Tree on Manor Road -still no information has been received from City Council. It was suggested that a tree should be planted anyway.
- Still no response has been received from Lancashire County Council about the highway sign on the foreshore which was knocked down
- Damage to dog waste bin on recreation field reported to City Council -still no response
- Damage to the canal bridge on Hatlex Lane- reported to Canal & River Trust, the damage has been inspected but any work is unlikely in the near future due to financial constraints
- Information has been received from the Slyne with Hest Football Club about the change of architect for their planning application for development of the club house and car park.
- Improvement of the planters; Mr Stuart Brade, groundsman, has done some work on them. Information has been obtained about the possible source of plants and planting is to be carried out
- Following the Electoral Review of Lancaster City Council, the Local Government Boundary Commission has published final recommendations setting out new electoral arrangements and this includes Slyne with Hest -noted
- Land on Hanging Green Lane with planning permission for development- enquiries have been made with Lancaster City Council Planning Department and while most of the conditions of the application have been discharged the issue of drainage has yet to be resolved.

3144 **Administration**

Neighbourhood Plan; the Steering Committee is waiting to receive information from Lancaster City Council about the appointment of an examiner for the Neighbourhood Plan. The Plan is now accessible of the Council's website. Cllr R Stretch will attend the next meeting.

Website; Cllr J Bateman has done an excellent job setting up the new website [www.slynewithhest.org](http://www.slynewithhest.org)  
Full approval was given. A few small adjustments are still needed. Mr Ruddick is to be requested to take down the old site to avoid any confusion.

Jubilee celebrations; further meetings have been held and arrangements are progressing well, times and dates have been confirmed. Flyers have been distributed to households throughout the parish and posters put up. More volunteers are needed to help with planned activities Money left over and held in reserve from the previous May fair Committee will be used to fund the occasion

3145 Review of the GDPR Policy  
Review of the Freedom of Information Policy  
The above policies are required to be renewed regularly. Copies had been made available to councillors for perusal  
Resolution; to approve both without change

3146 **Planning Applications**

Applications received

22/00437/FUL 2 Aysgarth Drive, Slyne, LA1 2E

22/00305/FUL & 22/00334/LB Ashton House Farm, Main Road, Slyne, LA2 6AZ

22/00477/FUL 24 Prospect Drive, Hest Bank, LA2 6HZ

22/00152/FUL 2 Bay View Crescent, Slyne, LA2 6JU

Applications permitted

21/01412/FUL Grange Court, Hasty Brow Road, Slyne, LA2 6AG

21/01515/FUL 21 Hest Bank Lane, Hest Bank, LA2 6DG

22/00398/FUL Ashton House Farm, Main Road, Slyne, LA2 6AZ

Application withdrawn

22/00437/FUL 2 Aysgarth Drive Slyne, Lancaster LA1 2ET

3147 **Financial Matters**

Approval was given to the monthly summary of receipts and payments.

Current Account £236,548 which includes the precept for 2022/23 and reserves for the developments at the recreation field.

Bowling Club rent arrears; a message is to be sent reminding the secretary and treasurer that the rent of £500 due on 1<sup>st</sup> April 2022 has not yet been paid and asking them to give it their urgent attention. There has been discussions about the increase in the rent and an offer of seeking arbitration was made but no response has been received.

3148 **Open Spaces**

Erection of fence along the path by the pond on the recreation field-a quotation for the work has been received and this includes some additional work that was discussed with the contractor to improve the surface of the adjoining path. Approval was given to the acceptance of this quotation and for work to be carried out.

Recreation Field; an application has been made to Lancaster City Council for the discharge of condition on the application 21/00408/FUL for the MUGA, however Lancaster City Council requested more details on the conditions relating to hard and soft landscaping. Contact is to be made with City Council to ask if these latter conditions could be held over until the main work is completed so that work on the lighting and construction of the MUGA can commence as soon as possible.

An application for work on recreation field trees covered by a TPO has been submitted to Lancaster City Council and the outcome is awaited.

Consideration of the safety of the path which was damaged when the oak tree fell; the gate to the path has been locked for safety but it is reported that in spite of warning notices people are climbing the gate and fence to gain access. As the path has stabilised it was decided to open up the gate but to erect signs warning of the unevenness of the path and the need to take care.

3149 **Burial Ground**

Safety of the memorials; enquiries have been made about the inspection of the memorials and the work that may be required on some of them for safety -this is to be followed up.

3150 **Payment of Accounts**

Approval was given to the payment of te accounts as follows:

Chq Mrs E Gregg event	112.97	chocolate medallions for Jubilee
Envirocare Maintenance Solutions	816.00	grounds maintenance- April
P Walton Tree Services	150.00	work on trees at the recreation field
Mrs J Bateman	72.01	website hosting & domain set up
Mrs D Brookes	946.90	clerk's salary & expenses
Petty cash	86.69	sundry items
Mr S Brade	334.77	groundsman's pay & materials
Ceri Hamer	250.00	entertainment at Jubilee lunch
Mrs D Brookes -reimbursement	142.43	Jubilee expenses

3151 **Matters raised by members for future consideration**

Report of overnight parking on the Memorial Hall car park -check to be kept

Use of the MUGA for various activities and the need for a policy for its use. Conditions and signage

Development of the recreation field. Provision of a youth shelter

3152 **Date of next meeting**

Monday 20 June 2022 at 7.00pm

The meeting was declared closed at 8.35pm